

*Please keep yourself muted. Raise hand to chime in, or comment in chat!*

# AP090 - Transit Data

Fall Membership Meeting  
October 28, 2021

*Please introduce yourself in the chat!*

*Name, affiliation, role*

# Agenda

Agenda Item #	Time	Topic	Est Time
1	3:00 PM	<b>Welcome and “Introductions”</b>	<b>5</b>
2	3:05 PM	<b>Meeting Minutes Approval Process</b>	<b>4</b>
3	3:09 PM	<b>Approval of July Meeting Minutes</b>	<b>1</b>
4	3:10 PM	<b>TRB Annual Meeting Updates</b>	<b>15</b>
5	3:25 PM	<b>Annual Meeting - Contingency Planning</b>	<b>5</b>
6	3:30 PM	<b>External Outreach - Liaison Invite to AM</b>	<b>5</b>
7	3:35 PM	<b>Committee Liaison Updates</b>	<b>5</b>
8	3:40 PM	<b>Leadership Report-Outs</b>	<b>15</b>
9	3:55 PM	<b>Strategic Plan - Task Team Nominations</b>	<b>5</b>

# Welcome and "Introductions"

- Full Leadership Roster
- Other intros in the chat



*TRB Leadership Guide PDF*

<b>Name</b>	<b>Role</b>
Kate Lawson	Chair
Michael Eichler	Vice Chair
Carole Turley Voulgaris	Secretary
Ruth Miller	Communications Coordinator
Greg Newmark	Research co-Coordinator
Ray Chan	Research co-Coordinator
Nathanael Tan	Young Member co-Coordinator
(vacant)	Young Member co-Coordinator

# Meeting Minutes Approval Process

What format should our minutes take?

What should the approval process be like?

- Proposal 1:
  - Minutes are ***annotated slides*** summarizing meeting
    - *By show of hands, proposal 1 accepted.*
- Proposal 2:
  - PDF of annotated slides are posted online after meetings
  - Members email comments to secretary
  - Secretary integrates notes and comments into slide deck
  - Draft minutes posted online 1 week before next meeting
  - Draft minutes are voted on at beginning of following meeting
    - *By show of hands, proposal 2 accepted.*

# Approval of July Meeting Minutes

<https://docs.google.com/presentation/d/1t7xgHVJrzDInfCY78ZCzwAgswV6butv-ff1tfLJzVMU/edit?usp=sharing>

- *By show of hands, July meeting minutes approved.*

# TRB Annual Meeting Update

- Committee Meeting
  - 9 to noon, Wednesday. Conference room “Shaw/LeDroit Park”
- Lectern Session
  - 10:30 to noon, Monday. 147 AB convention center
- Poster Session
  - TBD
- Transit Data Challenge
  - Will be before/after official TRB program
- Workshop
  - Afternoon Sunday
- Other
  - Program coming out early November.
  - Register soon.
  - Covid notes: honor system for vaccination, masks required indoors
  - Only in-person this year. No hybrid, which is like running two meetings, 2x the cost
  - Recorded presentation played in a meeting, workshop, session? Possible. Will keep us posted.
  - Early rate: will it continue as it is with APTA? Will look at it.
  - Ensuring presenters can fill the spots allocated to them? Is there a drop-dead date for presentation? Contact moderator, adjst. Would be helpful to have a cut-off, go/no-go date.
  -

# TRB Annual Meeting - Contingency Planning

- In-person coverage for committee activities
  -
- Developing online options in case of travel restrictions
  - Slide decks and reports submitted to be shared in person.
  - Look for after-products so we can share as much as possible at our Q2 meeting in/around March 2022.
- Questions:
  - Vaccinations will not be required, not checked. Confirmed?
    - Honor system, would have to hire additional security.
  - Student registration: need to send photo of student ID. could use similar format for vaccination cards.
    - Not being implemented this year. Real issue: convention center isn't controlling access.
  - APTA requiring vaccination card or recent test upload...
  - Convention center: upgraded HVAC?
    - Unknown, can check.
  - Disappointed in TRB for not requiring vaccinations. Lack of access control is not a valid rationale. Refund policy?
    - Noted, will check on refunds.
- Answers:
  - Dec 15 cut-off for refunds
  - No recorded sessions
  - Link shared with chairs with TRB covid protocols for AM.
  - No certification process
  - Large rooms for committee meetings, that's why there is only one session per committee to permit distancing.
  - No on-site reservations due to crowds caused by queueing
  - No caucuses
  - Cutting down on food events
  - Need list of restaurants that are open.

# External Outreach

- Invitations to Annual Meeting

- Matthew Dickens [APTA Updates]
- Cecillia Viggiano [TCRP G-18 update]
- Ray Chan [TCRP SG-18 update]
- Steve Yaffe [Health update]
- FTA representative (Derald Dudley) [Update]
- AASHTO {Update}
- TRB Hello
- TransitData conference?
  - *Early october 2021. One-day workshop, in conjunction with CASPT.*
  - *Late Oct 2022 meeting next year.*
  - *Google it and email Oded Cats*
- Kate [FEMA lifelines and new website to assist transit planners with hazard tools] (5 minutes)

*Get more information on conditions at TRB, put together agenda and reach out to these individuals and organizations. If they can't attend, we can request report-outs to share with the committee. Agenda to post on TRB website prior to meeting.*



# Committee Liaisons Report-Out

- ACH20 - Kari
- AED20(3) - Weimin Huang
  - travel time speed and reliability subcommittee - transit data paper, using transit for general traffic monitoring. New data area.
- AP010 - Steve Yaffe/Ray Chan
  - Lectern session: managing transit network. Two poster sessions, challenged to find presiders, presenters who can commit to attendance. Hard to keep folks informed without in-person opportunities. Submitted TCRP, not accepted.
  - Transit data challenge, virtual webinar.
- AP015 - Alfred
- AP020 - Michael B
- AP025 - Brendon
  - Missed midyear meeting. No update.
  - Nothing specific to data. Developed cool poster board program, infographic explains how it works. Will share, encouraging people, evaluates.
- AP030 - Michael E
  - Fare policy webinar series.
- AP050 - Simon Berrebi
  - Bus automation committee, excited to on-board J. Frost for communications, submitted synthesis studies, none funded. Meeting before TRB, wrestle with how to program TRB AM without full ability for attendance. Leaders may need to cancel considering no vax mandate.
- AP055 - Steve Yaffe
  - Just completed virtual intercity bus conference. Technology report, business plan must be reviewed with stakeholders. RFPs must include functionality and expectations (TVI etc.). Tech always changing. Microtransit data, need to see but seldom do. Planning joint TRB transit/drt conference, virtual next september. Welcome abstracts due March 1. Research and best practices, needs to include data. RIBTC, TransEd. Planning microtransit workshop.
- AP065(?) - Greg (urban rail transit committee)
  - Tom Hickey, reabsorbed commuter rail committee, wide spectrum of issues, data concerns, papers representing use of data for managing both commuter and rapid rail transit, room for engagement.
- AEP25(6) - Eric Lind, Greg Newmark
  - Transit survey subcommittee, transit symposium in FL a few weeks ago. Interest in possible joint arrangement, move towards integration. FTA funded project to build repo of transit on-board survey data, under construction, Transit Data Center, nice interface for adding travel survey data. Helpful to find agencies interested in sharing datasets, the more the merrier. Future of transit surveys unclear, want to gather what's been collected.
- AME50 - Todd Hansen
- Transportation Health Committee - Steve Y
  - Publication on intersection of health and transport, study on ROI for transportation and health. Insurance companies paying for rides to healthcare.
- (others)

# AP090 Leadership Report-Outs



*TRB Leadership Guide PDF*

- Chair Report
    - J. Wade volunteers to review legislation
  - Vice Chair Report
  - Secretary Report
  - Communications Coordinator Report
  - Research Coordinator Report
    - *Coordinate with other CRCs within AP to create system for keeping track of and update on research topics that have advanced. Hard to keep track of topics, interesting but difficult to manage spreadsheet. Acknowledging that research is difficult by definition. ;-)* Enable better inter-committee coordination.
    - *Steve A: topic of concern for a while, nice but difficult to compare with what's selected by TOPS.*
    - *Idea: after RNSs submitted, share selection results with committees. Picked up by TOPS but no one notifies us.*
    - *Could inform anyone who has submitted problem statement if it's moved forward.*
    - *Challenge: they don't come out the way they went in.*
  - Young Member Coordinator Report
    - Need list of potential people for young member co-coordinator. Can use upcoming survey to identify candidates. People at educational instns can help spread the word. Universities are where the young members come from. Would like to include diversity/equity/inclusion perspectives. Insight from ITS (UK) is that there are too few young people in the industry... we can all do our part to spread the word.
    - Received list of young members interested in this committee? Maybe not, will check. Special dedicated list in next mailing. Lots of students doing excellent work, need to make connections. Simon can share the list from 21 AM Young Members Coordinating Council meeting.
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- *Vice Chair: Assists the Chair in carrying out committee activities, as assigned by the Chair.*
  - *Secretary: Takes meeting minutes and keeps committee records*
  - *Committee Communications Coordinator: Manages the committee's communication portfolio*
  - *Committee Research Coordinator: Manages the committee's research portfolio*

# Strategic Planning Process

## **PART 1: Committee Name and Scope**

## **PART 2: Committee Activities**

- 2.1 Support for Research and Innovation
- 2.2 Support for the Exchange of Information
- 2.3 TRB Goals for Diversity, Inclusion, and Representation
- 2.4 Sub-Committees (Substantive ones only; administrative subcommittees no longer exist)

## **Part 3: Future Outlook and 3-Year Plan**

- Identification of key research focus areas
- Map pertinence to TRB's Critical Issues
- Planned special activities

## Task Team Nominations:

## Additional notes:

- Not official guidance
- Other groups using old guidance, heavy lift
- Should be lighter lift, focusing on essentials
- Goal to have all committees in our group represented

**Thanks!!!**